

Manitoba
Education and Training



Schools' Finance Branch
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EVERGREEN SCHOOL DIVISION

P.O. BOX 1200
GIMLI, MANITOBA R0C 1B0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2020

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2019/20 FRAME BUDGET

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**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2020

Revenue

Provincial Government	12,641,760
Federal Government	-
Municipal Government - Property Tax	8,582,416
- Other	-
Other School Divisions	61,000
First Nations	120,000
Private Organizations and Individuals	92,600
Other Sources	17,500
	21,515,276

Expenses

Regular Instruction	11,025,649
Student Support Services	3,696,190
Adult Learning Centres	-
Community Education and Services	78,400
Divisional Administration	764,390
Instructional and Other Support Services	714,156
Transportation of Pupils	1,778,100
Operations and Maintenance	2,724,630
Fiscal	328,500
	21,110,015

Current Year Operating Surplus (Deficit)	405,261
Net Transfers from (to) Capital Fund	(400,000)
Net Current Year Surplus (Deficit)	5,261

**OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2020

Funding of Schools Program

Base Support		
Instructional	2,698,571	
Additional Instructional Support for Small Schools	-	
Sparsity	245,847	
Curricular Materials	84,024	
Information Technology	86,825	
Library Services	128,837	
Student Services	480,432	
Counselling and Guidance	116,233	
Professional Development	54,616	
Physical Education	35,000	
Occupancy	846,450	
	<hr/>	4,776,835
Categorical Support		
Transportation	859,652	
Board and Room	-	
Special Needs: Coordinator/Clinician	148,442	
Special Needs: Level 2	359,100	
Special Needs: Level 3	327,515	
Senior Years Technology Education	64,378	
English as an Additional Language	16,100	
Indigenous Academic Achievement (included BSSIP)	128,000	
Indigenous and International Languages	-	
French Language Education	5,113	
Small Schools	50,930	
Enrolment Change	56,140	
Northern Allowance	-	
Early Childhood Development Initiative	19,550	
Literacy and Numeracy	112,032	
Education for Sustainable Development	5,600	
	<hr/>	2,152,552
Equalization		-
Additional Equalization		-
Formula Guarantee		805,890
Other Program Support		
School Buildings Support: "D" Projects	60,060	
Technology Education Equipment Replacement	23,900	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	
	<hr/>	83,960
		<hr/> <hr/>
		7,819,237

**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2020

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	

	_____		0

Municipal Government

Special Requirement	12,921,630		
Less: Education Property Tax Credit	(2,807,072)		
Less: Tax Incentive Grant	(1,532,142)	8,582,416	
Other:		-	8,582,416
	_____	_____	

Other School Divisions

Tuition Fees		-	
Transfer Fees		35,000	
Residual Fees		26,000	
Transportation of Pupils		-	
Other:		-	

	_____		61,000

First Nations

Tuition Fees		120,000	
Transportation of Pupils		-	
Other:		-	

	_____		120,000

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		-	
International Tuition		-	
Continuing Education		1,600	
Other Tuition:		-	
Food Service		-	
Government Business Enterprises (GBE's)		-	
Other:		-	
	Building Rentals	43,000	
	Transportation	9,000	
	Insurance rebates	22,000	
	Fuel Equity Payment	7,000	
	FYRST	10,000	92,600
	_____	_____	

Other Sources

Interest		10,000	
Donations		-	
Other:	Misc	7,500	

	_____		17,500

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE		<u>8,873,516</u>
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OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2020

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2020	2019
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	9,278,000	3,201,700	-	65,000	464,435	412,370	993,500	1,119,700		15,534,705	15,228,350
Employees Benefits and Allowances	747,184	399,390	-	8,950	49,750	47,760	162,350	185,900		1,601,284	1,459,630
Services	275,300	83,100	-	1,450	239,205	189,106	109,750	1,166,530		2,064,441	2,132,870
Supplies, Materials and Minor Equipment	654,165	12,000	-	3,000	11,000	52,920	506,500	252,500		1,492,085	1,636,427
Short Term Loan Interest and Bank Charges									8,500	8,500	8,000
Bad Debt Expense									-	0	0
Transfers	71,000	0	0	0	0	12,000	6,000	0	(PAYROLL TAX) 320,000	409,000	400,500
TOTALS	11,025,649	3,696,190	0	78,400	764,390	714,156	1,778,100	2,724,630	328,500	21,110,015	20,865,777

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2020

REGULAR INSTRUCTION		10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE	OBJECT \ PROGRAM							
3XX	SALARIES							
320	Executive, Managerial and Supervisory	937,000					937,000	
330	Instructional - Teaching		7,556,100			125,000	7,681,100	
350	Instructional - Other		152,900				152,900	
360	Technical, Specialized and Service						0	
370	Secretarial, Clerical and Other	365,000					365,000	
390	Information Technology	142,000					142,000	
	Total Salaries	1,444,000	7,709,000	0	0	125,000	9,278,000	
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	153,050	583,634			10,500	747,184	
5-6XX	SERVICES							
510	Professional, Technical and Specialized						0	
520	Communications	39,300	1,000				40,300	
540	Travel and Meetings	10,500	9,000				19,500	
560	Tuition						0	
570	Printing and Binding						0	
580	Insurance and Bond Premiums						0	
590	Maintenance and Repair Services	30,000					30,000	
610	Rentals		5,000				5,000	
630	Advertising		8,000				8,000	
640	Dues and Fees		2,000				2,000	
650	Professional and Staff Development	4,500					4,500	
680	Information Technology Services	6,000	160,000				166,000	
	Total Services	90,300	185,000	0	0	0	275,300	
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	2,000	418,060				420,060	
740	Curricular and Media Materials	17,400	136,705				154,105	
760	Minor Equipment						0	
780	Information Technology Equipment		80,000				80,000	
	Total Supplies, Materials & Minor Equipment	19,400	634,765	0	0	0	654,165	
95X-99	TRANSFERS							
960	School Divisions		48,000		23,000		71,000	
980	Organizations, Individuals and Other Entities						0	
	Total Transfers	0	48,000	0	23,000	0	71,000	
TOTALS		1,706,750	9,160,399	0	23,000	0	11,025,649	

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2020

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	154,000						154,000
330	Instructional - Teaching					706,000	519,000	1,225,000
350	Instructional - Other		39,000		1,240,000	261,500	15,000	1,555,500
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	43,200						43,200
380	Clinician		224,000					224,000
390	Information Technology							0
	Total Salaries	197,200	263,000	0	1,240,000	967,500	534,000	3,201,700
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	20,550	25,140		208,500	103,500	41,700	399,390
5-6XX	SERVICES							
510	Professional, Technical and Specialized		50,000					50,000
520	Communications	3,200	2,400				500	6,100
540	Travel and Meetings	4,000	10,000					14,000
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services	3,000						3,000
610	Rentals	1,500						1,500
630	Advertising							0
640	Dues and Fees	2,000						2,000
650	Professional and Staff Development	1,500						1,500
680	Information Technology Services				5,000			5,000
	Total Services	15,200	62,400	0	5,000	0	500	83,100
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	3,500	3,000		5,000		500	12,000
740	Curricular and Media Materials							0
760	Minor Equipment							0
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	3,500	3,000	0	5,000	0	500	12,000
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		236,450	353,540	0	1,458,500	1,071,000	576,700	3,696,190

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 300 29-Oct-19
Budget for the Year Ending June 30, 2020

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2020

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other				65,000	65,000
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	65,000	65,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES				8,950	8,950
5-6XX	SERVICES					
510	Professional, Technical and Specialized				1,000	1,000
520	Communications				200	200
540	Travel and Meetings					0
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising				250	250
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	1,450	1,450
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies				3,000	3,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	3,000	3,000
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	78,400	78,400

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2020

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE OBJECT \ PROGRAM		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX SALARIES						
310	Trustees Remuneration	88,735				88,735
320	Executive, Managerial and Supervisory		158,200	68,000		226,200
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other			149,500		149,500
390	Information Technology					0
Total Salaries		88,735	158,200	217,500	0	464,435
4XX EMPLOYEES BENEFITS AND ALLOWANCES		2,200	7,200	40,350		49,750
5-6XX SERVICES						
510	Professional, Technical and Specialized			45,500		45,500
520	Communications	1,000	1,000	4,300		6,300
540	Travel and Meetings	11,255	8,000	6,750		26,005
570	Printing and Binding					0
580	Insurance and Bond Premiums			27,000		27,000
590	Maintenance and Repair Services			60,000		60,000
610	Rentals			3,500		3,500
630	Advertising			2,700		2,700
640	Dues and Fees	31,500	1,500	1,700		34,700
650	Professional and Staff Development	19,500	7,000	5,500		32,000
680	Information Technology Services			1,500		1,500
Total Services		63,255	17,500	158,450	0	239,205
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		2,000	9,000		11,000
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
Total Supplies, Materials & Minor Equipment		0	2,000	9,000	0	11,000
95X-99 TRANSFERS						
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
Total Transfers		0	0	0		0
TOTALS		154,190	184,900	425,300	0	764,390

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2020

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX SALARIES							
320	Executive, Managerial and Supervisory	60,000					60,000
330	Instructional - Teaching		169,370				169,370
350	Instructional - Other			183,000			183,000
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	60,000	169,370	183,000	0	0	412,370
4XX EMPLOYEES BENEFITS AND ALLOWANCES		7,400	9,575	30,785			47,760
5-6XX SERVICES							
510	Professional, Technical and Specialized						0
520	Communications	1,000	2,000				3,000
540	Travel and Meetings	1,500	4,000				5,500
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums					1,200	1,200
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising			500			500
640	Dues and Fees	500					500
650	Professional and Staff Development	7,000			166,906		173,906
680	Information Technology Services			4,500			4,500
	Total Services	10,000	6,000	5,000	166,906	1,200	189,106
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	1,000	500	4,100		2,500	8,100
740	Curricular and Media Materials			43,320			43,320
760	Minor Equipment						0
780	Information Technology Equipment	1,500					1,500
	Total Supplies, Materials & Minor Equipment	2,500	500	47,420	0	2,500	52,920
95X-99 TRANSFERS							
960	School Divisions						0
980	Organizations, Individuals and Other Entities					12,000	12,000
	Total Transfers					12,000	12,000
TOTALS		79,900	185,445	266,205	166,906	15,700	714,156

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2020

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	98,500					98,500
350	Instructional - Other						0
360	Technical, Specialized and Service		850,000				850,000
370	Secretarial, Clerical and Other	45,000					45,000
390	Information Technology						0
	Total Salaries	143,500	850,000		0	0	993,500
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	23,350	139,000				162,350
5-6XX	SERVICES						
510	Professional, Technical and Specialized		4,000				4,000
520	Communications	1,300	3,000				4,300
540	Travel and Meetings		5,000				5,000
570	Printing and Binding						0
550	Transportation of Pupils						0
580	Insurance and Bond Premiums	1,700	25,000				26,700
590	Maintenance and Repair Services	1,500	60,000				61,500
610	Rentals						0
630	Advertising		2,000				2,000
640	Dues and Fees	750					750
650	Professional and Staff Development	1,000	3,000				4,000
680	Information Technology Services	1,500					1,500
	Total Services	7,750	102,000	0	0	0	109,750
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	4,500	502,000				506,500
740	Curricular and Media Materials						0
760	Minor Equipment						0
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	4,500	502,000		0	0	506,500
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities			6,000			6,000
999	Recharge		(100,000)			100,000	0
	Total Transfers	0	(100,000)	6,000	0	100,000	6,000
TOTALS		179,100	1,493,000	6,000	0	100,000	1,778,100

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2020

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	TOTALS
3XX SALARIES							
320	Executive, Managerial and Supervisory	84,000					84,000
360	Technical, Specialized and Service		1,008,200		17,600		1,025,800
370	Secretarial, Clerical and Other	9,900					9,900
390	Information Technology						0
	Total Salaries	93,900	1,008,200	0	17,600	0	1,119,700
4XX EMPLOYEES BENEFITS AND ALLOWANCES		16,950	166,175		2,775		185,900
5-6XX SERVICES							
510	Professional, Technical and Specialized		37,000			65,000	102,000
520	Communications	750	8,200				8,950
530	Utility Services		411,500		66,000		477,500
540	Travel and Meetings	2,500	1,500				4,000
570	Printing and Binding						0
580	Insurance and Bond Premiums		165,000				165,000
590	Maintenance and Repair Services	1,280	82,000	248,000	5,000	12,500	348,780
610	Rentals		1,000				1,000
620	Property Taxes		33,000		16,000		49,000
630	Advertising		2,000			500	2,500
640	Dues and Fees	800					800
650	Professional and Staff Development	1,000	3,500				4,500
680	Information Technology Services	2,500					2,500
	Total Services	8,830	744,700	248,000	87,000	78,000	1,166,530
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	1,000	234,500		1,500	500	237,500
740	Curricular and Media Materials						0
760	Minor Equipment		15,000				15,000
780	Information Technology Equipment						0
	Total Supplies, Materials & Minor Equipment	1,000	249,500	0	1,500	500	252,500
960	School Divisions						
999	Recharge						0
TOTALS		120,680	2,168,575	248,000	108,875	78,500	2,724,630

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OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2020

Transfers to Capital Fund

Category "D" School Buildings	-	
Bus Reserve		
Bus Purchases	300,000	
Other Vehicles	-	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	-	
Assets Under Construction		
Other: <u>Capital projects</u>	100,000	

_____		400,000
Less: Transfers from Capital Fund		
_____	-	

_____		0
Net Transfers to (from) Capital Fund		<u>400,000</u>

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2020

<i>(include additions to work in progress)</i>	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction	100,000		100,000
School Buses, Vehicles & Equipment	300,000		300,000
Software			-
Total	400,000	-	400,000

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2019
REGULAR INSTRUCTION	
English Language - Single Track	1,382.0
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	-
- Francais	-
- French Immersion	-
- Other Bilingual	-
Senior Years Technology Education	<u>20.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>1,402.0</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	960
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	800,000
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	750,000
LOADED KILOMETERS (For the period ended June 30)	460,000

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2019/20 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	8.10	1.30			1.70	0.70	1.15	1.15	14.10
330	Instructional - Teaching	87.60	12.90				1.45			101.95
350	Instructional - Other	12.26	46.42		1.74		5.82			66.24
360	Technical, Specialized and Service							28.00	20.80	48.80
370	Secretarial, Clerical and Other	9.53	1.00			2.80		1.20	0.22	14.75
380	Clinician		2.70							2.70
390	Information Technology	2.00								2.00
TOTALS (excluding Trustees)		119.49	64.32	0.00	1.74	4.50	7.97	30.35	22.17	250.54

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		0.20
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310 TRUSTEES		9.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	764,390
Less: Liability Insurance	27,000
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>737,390 (A)</u>

Expense Base

Total Operating Expenses	21,110,015
Plus: Transfers to Capital	400,000
Less: Adult Learning Centres, Function 300	0
	<u>21,510,015 (B)</u>

Percentage (A) / (B) 3.43%

% increase in 2019/20 Special Requirement 2.00% Limit Met

Maximum Allowable Percentage 3.47%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.47%	3.36%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	$2.94\% + (5,000 - \text{enrolment}) \times 0.0001475\%$	
2% Special Requirement limit exceeded - To a maximum of 3.42%	$2.85\% + (5,000 - \text{enrolment}) \times 0.0001425\%$	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES		REDUCTIONS TO EXPENSES						ALLOWABLE EXPENSES
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
<<<< (from Appendix A) >>>>			<<<< (from Appendix B) >>>>					
210 - 260 Student Support Services	3,119,490	0	835,057	0	35,000	0	15,000	2,234,433
270 Counselling and Guidance	576,700	0	0	0	0	0	0	576,700
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	78,400		19,550	0	0	0	0	
620 Library / Media Centre	266,205	0	0	0	0	0	0	266,205
630 Professional and Staff Development	166,906	0	40,000	0	0	0	0	126,906
800 Operations and Maintenance	2,724,630	0	0	60,060	0	0	43,000	2,621,570
ALLOCATED ADJUSTMENTS/REDUCTIONS		0	894,607	60,060	35,000	0	58,000	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	1,257,945	23,900	448,309	182,600	40,500	(1)
TOTALS	6,932,331	0	2,152,552	83,960	483,309	182,600	98,500	5,825,814

OTHER FUNCTION/PROGRAMS EXPENSES	14,177,684
100 Regular Instruction	11,025,649
500 Administration	764,390
605 Curriculum Consulting Admin.	79,900
610 Curriculum Consulting	185,445
680 Other	15,700
700 Transportation of Pupils	1,778,100
900 Fiscal	328,500
TOTAL EXPENSES	21,110,015

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	14,177,684
TOTAL ALLOWABLE EXPENSES	5,825,814
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(1,953,254)
- ADJUSTMENTS TO EXPENSES	0
- CATEGORICAL SUPPORT	(1,257,945)
- OTHER PROGRAM SUPPORT	(23,900)
- OTHER PROVINCIAL GOVERNMENT REVENUE	(448,309)
- NON-PROV. SOURCES - TUITION, TRANSFER AND RESIDUAL FEES	(182,600)
- NON-PROV. SOURCES - OTHER	(40,500)
Base Support (from page 2)	(4,776,835)
Formula Guarantee (from page 2)	(805,890)
SCHOOL BUS AMORTIZATION (from F/S)	269,842
TOTAL UNSUPPORTED EXPENSES	12,737,361

CALCULATION OF ALLOWABLE EXPENSES (refer to "Allow Guide")

APPENDIX A

ADJUSTMENTS TO EXPENSES: (enter deductions as negative amounts)	<u>Function/ Program</u>	<u>Amount</u>
Capitalized Energy Mgmt. Systems Costs (add) (1), (2)	800	_____
Capitalized Section "D" School Bldgs. Costs (add) (1)	800	_____
Transfers from Capital Fund (deduct)	800	0
Leased Non-School Space (deduct)	800	_____
Other Capitalized Equipment and Vehicles (2) (please specify item and Function/Program)	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Adjustments to Expenses (carried to page 18)		<u>0</u>

(1) Net of all related revenues.

(2) For capitalized energy management systems costs and other capitalized items, lease and loan payments for eligible equipment may be included.

CATEGORICAL SUPPORT TO BE ALLOCATED		
Special Needs: Coordinator/Clinician		
(A) Maximum Support	148,442	
(B) Eligible Expenses	479,150	
(C) Less related revenues	15,000	
(D) Allowable Expenses (B) - (C)	464,150	
Eligible Support (lesser of A or D)		148,442
Special Needs: Level 2 and 3		686,615
Indigenous Academic Achievement		128,000
Literacy & Numeracy		112,032
Small Schools		
(A) Maximum Support	50,930	
(B) Program Expenses	78,000	
Eligible Support (lesser of A or B)		50,930
Board and Room		
(A) Maximum Support		
(B) Program Expenses		
Eligible Support (lesser of A or B)		0
Early Childhood Development		19,550
Total allocable Categorical Support (carried to Allow Input)		1,145,569
Non-allocable Categorical Support		1,006,983
Total Categorical Support (carried to page 18)		2,152,552

OTHER PROGRAM SUPPORT:	
School Buildings Support: "D" Projects	60,060
Technology Education Equipment & Skills Strategy Equipment Enhancement	23,900
Other Minor Capital Support	0
Curricular Materials Prior Year Support	0
Amount carried forward to	83,960

CALCULATION OF ALLOWABLE SCHOOL BUILDINGS SUPPORT "D" EXPENSES:	
Program 850 School Building Repairs & Replacements	248,000
PLUS: Capitalized Section "D" Expenses (net)	0
Grounds	0
LESS: Related revenue other than "D" Support	_____
Allowable Section "D" Expenses	(C) 248,000
< OR >	
Expenses to be used for calculating "D" Grant. Enter an amount to overwrite if different from above.	(D) 248,000
(cannot be more than amount on line "C")	
Refer to page 2 of the Allowable Expenses Guide when completing this section.	

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

APPENDIX B

OTHER PROVINCIAL GOVERNMENT REVENUE:

	Allocable	Non-allocable	Total
Other Dept. of Education			
General Support Grant		304,642	304,642
Education Property Tax Credit		2,807,072	2,807,072
Tax Incentive Grant		1,532,142	1,532,142
All other	178,667		178,667
Other Provincial Government Departments	0		0
Total Revenue	178,667	4,643,856	4,822,523

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 18 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:

	Allocable	Non-allocable	Total
Federal Government			
Tuition Fees	0		0
All other	0		0
Municipal Government			
Special Requirement less Property Tax Credit		8,582,416	8,582,416
Other	0		0
Other School Divisions			
Tuition Fees	0		0
Transfer Fees	35,000		35,000
Residual Fees	26,000		26,000
All other	0		0
First Nations			
Tuition Fees	120,000		120,000
All other	0		0
Private Organizations and Individuals			
Tuition Fees	1,600		1,600
Ancillary Services	91,000		91,000
Other Sources			
Interest		10,000	10,000
Donations	0		0
Other	7,500		7,500
Total Revenue	281,100	8,592,416	8,873,516

OTHER PROVINCIAL GOVERNMENT REVENUE:

Total Revenue	4,822,523
Education Property Tax Credit	(2,807,072)
Tax Incentive Grant	(1,532,142)
PROVINCIAL REVENUE FOR EQUALIZATION	483,309

(to agree with Other Provincial Gov't Revenue on page 18)

NON-PROVINCIAL SOURCES:

TOTAL ALLOCABLE FEES	182,600
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(Tuition, Transfer and Residual Fees)

TOTAL ALLOCABLE OTHER REVENUE	98,500
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TOTAL ALLOCABLE NON-PROV. SOURCES	281,100
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