



Aboriginal Educator

Administrative Procedure 2.B.5

Board Governance Policy Cross Reference: 1, 2, 3, 4, 12, 13, 16

Legal Reference:

Date Adopted: January, 2013

Date Amended: March, 2014

PHILOSOPHY

Evergreen School Division believes in a system that fosters respect, caring and good communication within and outside the school division. The major goals and tasks of the employees of the division are to honour these values in the daily interactions with staff, students and the public and to assist in the development and implementation of a quality education system.

GENERAL POSITION DESCRIPTION

Under the direction and supervision of the Student Services Coordinator, the Aboriginal Educator is responsible for facilitating the implementation of:

- Aboriginal Awareness
- Aboriginal Perspective
- Resource Development
- Integration into Curriculum
- Communications
- Aboriginal Identity and Belongingness

RESPONSIBILITIES AND DUTIES

Overall: Strategic planning and leadership to address issues, challenges and opportunities in the area of First Nations, Inuit and Métis education.

1. Aboriginal Awareness

- Assist AAA school representatives with AAA grant plan project requests.
- Ensure schools follow the guidelines developed to ensure AAA grant goals are reflected and AAA school plan is developed and implemented.
- Assist schools in organizing Aboriginal awareness activities for Aboriginal and non-Aboriginal students and staff.
- Profile Aboriginal education resources with staff, students, parents and community.

2. Aboriginal Perspective

- Research curriculum connections as outlined in Manitoba Education documents and develop course presentations to integrate the Aboriginal perspective.
- Present courses from an Aboriginal perspective to Pre-K-12 students in the classroom setting, at special events and in storytelling sessions.

3. Resource Development

- Maintain an inventory of divisional resources for Aboriginal awareness/education.
- Develop/ maintain list of resource people for Aboriginal presentations/ activities.
- Organize, promote and distribute Aboriginal learning resources from the Aboriginal collection to divisional staff.

4. Integration into Curriculum

- Demonstrate to teachers how the Aboriginal perspective can be integrated into all subject areas.
- Provide leadership in staff development with respect to cross-cultural awareness and integration of First Nations, Inuit and Métis content into Pre-K-12 curriculum.
- Assist staff as they include the Aboriginal perspective in core curriculum and special events for Aboriginal and non-Aboriginal students.

5. Communications

- Provide career development and scholarship information to Aboriginal students.
- Support the development of a culturally responsive school division.
- Make connections, share information, consult and liaise with communities, government agencies, Aboriginal educators and Aboriginal organizations.
- Promote the Aboriginal Education Program within the division and communities.
- Ensure division priorities such as sustainability, citizenship and student engagement are incorporated into the Aboriginal Education Program.

6. Aboriginal Identity and Belongingness

- Identify ways to support Aboriginal students to develop a sense of belongingness at school.
- Identify and provide cultural connections for Aboriginal students.
- Identify activities to promote Aboriginal pride in Aboriginal students.
- Support students and staff in the inclusion of Aboriginal content and perspectives while maintaining a caring and respectful school climate.

7. Professional Development

- Review professional literature, current articles, books, etc. with Aboriginal content on a regular basis to keep informed.
- Participate in workshops and seminars to stay current/increase own knowledge.

8. Perform other related duties as may be assigned by the Student Services Coordinator or Superintendent including:

- Attend meetings/workshops as requested by schools/division staff.
- Provide information to staff and parents related to areas of responsibility.
- Deliver workshops/presentations to parents, community, board and staff as directed.
- Compile statistics as requested by division and for categorical grant reports.

SKILLS AND QUALIFICATIONS

- Knowledge, training and experience of Aboriginal perspective.
- Excellent interpersonal and communication skills.
- Willingness and ability to develop and deliver workshops/classroom presentations.

EMPLOYMENT REQUIREMENTS

- University degree required.
- Teaching experience preferred.
- Driver's license and access to a vehicle.
- Preference will be given to Aboriginal candidates.