



Student Discipline

Administrative Procedure 3.B.130

Board Governance Policy Cross Reference: 1, 2, 3, 14

Legal Reference:

- *Canadian Charter of Rights and Freedoms* (Canada)
- *The Education Administration Act* (Manitoba)
- *The Human Rights Code* (Manitoba)
- *The Public Schools Act* (Manitoba) *The Public Schools Amendment Act (Appropriate Educational Programming)*, S.M. 2004, c.9, proclaimed on October 28, 2005

Administrative Procedure Cross Reference:

- 1.A.30 *Code of Conduct*
- 1.B.185 *Student ICT Use*
- 1.B.20 *Alcohol / Cannabis / Other Drugs*

Date Adopted: June 2009

Date Amended: December 2018

Manitoba school divisions are responsible for developing policy on discipline of all students and ensuring parents and students know and understand the policy.

For some students, the school division, school or educator will need to approach discipline in a manner that considers the student's exceptional learning needs, including whether:

- the student was able to access the information,
- the student could understand the policy or rules,
- the disciplinary actions used for the majority of students are appropriate for the student.

Evergreen School Division will:

- provide reasonable accommodation for students who have exceptional learning needs that affect their behaviour, and when disciplining the student, take into consideration the student's ability to comply and the amount of support required (MR 468/88)
- communicate the policy on discipline to school division staff, parents and students at the beginning of each school year or upon the registration or enrollment of new students during the year (PSA 58.6, MR 77/05)
- require schools to keep records on the nature and duration of all suspensions, both in-school and out-of-school; schools are encouraged to use this data as part of the school planning and reporting process (MR 468/88)

- offer and arrange alternative programming for students who are suspended for more than five days (MR 468/88)
- offer and arrange alternative programming for students under the age of 16 who are expelled (MR 468/88)

School division policy on student discipline should:

- include direction to schools on discipline of students with exceptional learning needs
- identify a process that must be followed to inform parents and ensure safety any time a student is sent home for disciplinary reasons
- incorporate a continuum of supports, including positive and preventive approaches and strategies, as well as consequences corresponding to the nature, severity and frequency of the behaviour or infraction
- identify a re-entry process that includes timelines involving the students, parents and appropriate school team members for students who are suspended, and ensure re-entry occurs on the day following the suspension
- direct staff to develop a written plan for students who have been suspended out of school more than two times during a school year