



Policy 6 – System Goals and Indicators of Success

Date Adopted: September 2006

Date Amended: January 2008; January 2009; February 2011; February 2012; February 2013; February 2014; January 2015; February 2017; September 2017; January 2018
May 2019; December 2019

Date Reviewed:

The Board of Trustees will monitor the effectiveness of the school division through reports in the following areas:

Education Plan Achievements and Division Foundations

Superintendent Report	Date/Frequency
Superintendent Board Report	Regular Board meetings
School Reports on Education Plan	October, Board presentations
Education Plan Progress Report	January/ June
Administrative Procedures	As Developed/Annual report
Superintendent Self-Evaluation Report	May
Annual Reports to Community (Schools)	September
Student Services	Annually
Graduation Rates Report	As Received
Annual Report to Community (Division)	November
Report on Continuous Improvement	November

Assistant Superintendent Report	Date/Frequency
Assistant Superintendent Board Report	Regular Board meetings
Consultant Reports	Annually
Grade 12 Standards Test Reports	As received
Grade 3 Assessment	As received / Annually
Grade 7/8 Assessment	As received / Annually
“Our School” Survey Reports	As Received
Aboriginal Education Program	Annually
Credit Attainment – student results	October
Literacy and Numeracy results	October
Early Development Instrument	As received

Board Effectiveness

Report / Activity	Date/Frequency
Board goal setting session	May/ June
Committee review/selection	September
Board community consultation	As Required
Board planning session	Annually
Individual Trustee self-reflection	Ongoing and April
Board self-evaluation	April / May
Evaluation of the Superintendent	May
Relationship disclosure	September

Management

Superintendent Report	Date/Frequency
Class Size Reports	September (all schools) and March (high schools only)
Suspension Report	Regular Board meetings
Professional Staff Report	Regular Board meetings
Vocational Students to LSSD	Fall
Health Care Needs Summary	Fall
Schools of Choice summary	October
Division Staff listing	September

Assistant Superintendent Report	Date/Frequency
Support Staff Report	Regular Board meetings
HR Summary Report	September / October
Home Schooling	November
ICT Manager Reports	September and June

Finance and Operations

Secretary-Treasurer	Date/Frequency
Board Report	Regular Board meetings
Cheque List Summary	Regular Board meetings
Debenture By-laws	As required
Borrowing By-laws	May/June
School Fund Summaries (carryover)	September
Audited Financial Statement report	October
Outstanding Invoice reports – First Nations	Quarterly
Special Levy Collections	As required
School Insurance Annual Report	As received
Trustee Professional Development Report	January
Tender Results over \$50,000	As Received
Operating Statement	Monthly
Surplus Review	September
Division Capital “D” Report	June

5 year Capital Plan	June
Bus Route and Driver Information	October
Transportation Requests	As received
Capital Project Progress Reports	Quarterly – during project
Division Management Report	September & June
Safety Officer Report	June
Grounds Report	June